

YES, I'd like to join a Rick Steves tour!

Please send this completed application and your deposit of \$400 per person to the address or fax number at the bottom of this page. If more than two are signing up for a tour, please print and attach an additional application.

Please reserve a spot and send me a confirmation for:

First choice tour _____ tour start date _____

If first choice full, second choice tour _____ tour start date _____

First Traveler	Second Traveler
Name _____ <input type="checkbox"/> Male <input type="checkbox"/> Female	Please note relationship for room assignments: <input type="checkbox"/> couple <input type="checkbox"/> roommates Name _____ <input type="checkbox"/> Male <input type="checkbox"/> Female
Birthdate _____	Birthdate _____
Street Address _____	Street Address _____
City, State, Zip _____	City, State, Zip _____
Phone: Day (_____) _____	Phone: Day (_____) _____
Evening (_____) _____	Evening (_____) _____
Email _____	Email _____

I have read and agree to the Tour Conditions included with this Application. I understand that this is a physically active Rick Steves Europe Through the Back Door-style tour, meaning that I'll climb lots of stairs, do a fair amount of standing while sightseeing, carry my own bag up several flights of stairs and from the bus to my hotel room, walk an average of 2-8 miles per day, and won't be allowed to smoke indoors during the tour unless I'm on fire. I also understand that my address, phone number and email address will NOT be shared with ANYONE outside the company, including my fellow tour members, unless I choose to privately share the information with individual tour members during my tour.

Deposits for tours are refundable for two weeks from the date they are received. Exceptions are: (1) deposits made less than 60 days before a tour departs are non-refundable; (2) "early booking" deposits received through Dec. 17, 2013 for tours departing after Feb. 28, 2014 are 100% refundable through Dec. 31, 2013. After these dates, deposits are not refundable for any reason and will be forfeited if you cancel your tour reservation. Cancellations must be in writing: sent via email to tour@ricksteves.com; faxed to 425/771-0833; or mailed to the address below. Cancellations become effective on the date received by Rick Steves' Europe Through the Back Door.

Signature Traveler #1 _____ Date _____

Signature Traveler #2 _____ Date _____

Please check here if you would like us to mail you a free Rick Steves Tour Experience DVD.

Tour Alum Discount: If you've ever traveled on a Rick Steves tour, you can apply a \$50 discount for each tour you've taken prior to the calendar year of the tour you're booking. Please list your previous tours below (make a separate list for each person on this application), and we will calculate the amount of your Tour Alum Discount. **Your Tour Alum Discount may be used on one Rick Steves tour per calendar year. We look forward to traveling with you again!**

Country/Month/Year _____ Country/Month/Year _____

Country/Month/Year _____ Country/Month/Year _____

Payments and Conditions

We accept MasterCard, Visa and American Express for all tour payments. **Note: we cannot accept credit card information via email.** We also accept personal checks (written on a US bank account), bank drafts, and money orders made payable to Rick Steves Tours in US dollars. As soon as we confirm that space is available for the tour(s) you are requesting, your deposit will be processed and you will receive a confirmation letter.

Optional Single Supplement: If you request an optional single supplement, and a private room is available, a confirmation will be sent. (If a private room is not available, we will notify you immediately, and you will have the option to cancel your reservation.) Refer to your tour's web page at ricksteves.com for current single supplement prices. Please note that a single supplement guarantees a private room — not a larger or nicer room!

This reservation includes the following payments in US Dollars: check bank draft money order Visa MasterCard American Express

Deposit (\$400 per person) \$ _____

Optional Single Supplement (if requested and private room available) \$ _____

Total payment: \$ _____

Credit Card Payment and Authorization

By completing the information below and signing, I authorize Rick Steves' Europe Through the Back Door to charge my credit card for the total payment noted above.

Credit card # _____ Expiration date _____

Name on card _____ Daytime phone number _____

Billing address (must match card) _____

City/State/Zip _____ Signature (required) _____

Rick Steves' Europe Through the Back Door Tour Conditions Agreement

This document outlines what Rick Steves' Europe Through the Back Door ("RSE") agrees to provide when you sign up for a tour, and what you agree to do in return. This is very important information, so please read it carefully before you complete your reservation request.

Tour price guarantee: Our tour prices do not include airfare, and are subject to change without notice due to the unpredictability of currency rates and trip costs. However, your price for the tour you've selected will be locked and guaranteed the moment we receive your deposit. For current tour prices, visit ricksteves.com or call our Tour Department at 425/608-4217.

Included in the price of each tour: Sightseeing tours by an RSE guide, and local guides when appropriate, including admissions to sights seen as a group; all breakfasts and half of your dinners (as determined by RSE); accommodations each night, often in family-run hotels in the historic heart of each city; all transportation from the first hotel to the last hotel of the tour (does not include optional activities or independent travel during the tour); all RSE guide, local guide and driver tips; a moneybelt, earplugs, tour patch, plus any Rick Steves' books applicable to your specific tour; and Tour Cancellation/Interruption Coverage. **Exception:** "My Way" tours do not include guided sightseeing, admissions or dinners.

Itineraries are subject to change: Europe is full of surprises and we need to be flexible enough to take advantage of whatever comes along so that we may provide you with the best possible tour. Uncompleted portions of the tour itinerary are not cause for refund.

Tour payments: To reserve a seat on an RSE tour you must agree to these Tour Conditions and provide us with a deposit of \$400 per person. We accept MasterCard, Visa and American Express for all tour payments. Note: we cannot accept credit card information via email. We also accept personal checks (written on a US bank account), bank drafts, and money orders made payable to **Rick Steves Tours** in US dollars. Your final tour payment is due in our office at least 60 days prior to the start of the tour, in one payment please. A 2.5% discount will be applied to final balance payments made by personal check, bank draft or money order. **Please mark your final payment due date on your calendar.** The due date is listed on your initial confirmation letter and tour invoice. Missing the final payment deadline may result in your being removed from the tour! If you sign up for a tour less than 60 days before its departure, the entire tour price must be paid, and the deposit portion is non-refundable. (Tour deposit refunds are discussed below.)

Solo travelers and single supplements: If you are traveling solo, you need not pay the mandatory single supplement often required by other tour companies. You will most likely room with another tour member of the same sex. **If you wish to guarantee a private room**, we offer a limited number of optional single supplements for an additional fee. Refer to your tour's web page at ricksteves.com for current single supplement prices. (If a private room is not available when we receive your tour order, we will notify you immediately, and you will have the option to cancel your reservation.) Please note that a single supplement guarantees a private room — not a larger or nicer room, as European single-bed rooms are generally the smallest and most basic rooms the hotel has to offer. Single supplements are refundable if cancelled at least 60 days prior to tour departure; those cancelled later will be forfeited.

If a payment to RSE is returned unpaid for any reason, we will assess a \$35 returned item fee per occurrence. The fee(s) will be added to the applicable tour balance, and must be paid in full prior to your tour departure.

Transferring to another tour: Change in plans? Up to 60 days prior to your tour's departure, you can transfer to any other tour in the same calendar year with seats available, applying your existing deposit and with no transfer fee. If you transfer to a different tour, the price of that tour will be applied, effective on the date we confirm your transfer. Transfers less than 60 days before your tour's departure may not be possible.

Cancellations and refunds: Deposits for tours are refundable for two weeks from the date they are received. Exceptions are: (1) deposits made less than 60 days before a tour departs are non-refundable; (2) "early booking" deposits received through Dec. 17, 2013 for tours departing after Feb. 28, 2014 are 100% refundable through Dec. 31, 2013. After these dates, deposits are not refundable for any reason and will be forfeited if you cancel your tour reservation. Cancellations must be in writing: sent via email to tour@ricksteves.com; faxed to 425/771-0833; or mailed to Rick Steves Tours, PO Box 2009, Edmonds, WA 98020. Cancellations become effective on the date received by Rick Steves' Europe Through the Back Door.

Tour Cancellation/Interruption Coverage: Your tour price includes Tour Cancellation/Interruption Coverage. You will receive a detailed explanation of this coverage in the Pre-Tour Planner enclosed with your initial confirmation letter; you may also review the terms on our website.

You may wish to consider purchasing separate comprehensive travel and health insurance to cover possible additional costs (airline tickets, loss of luggage, trip delay, medical evacuation, etc.). Please note that travel insurance companies often require insurance be purchased within two weeks of your initial tour confirmation date to include coverage for pre-existing conditions.

If we cancel a tour you have reserved, the entire amount you have paid to RSE for the applicable tour will be refunded to you within 14 days after the tour's cancellation, as required under Washington State law. Or, you may choose to transfer to another tour with seats available (see "Transferring to another tour," above). **Once this occurs, RSE and its representatives have no other obligations to tour members on cancelled trips including any additional costs or fees related to the issuance and/or cancellation of airline tickets or other travel reservations not made by RSE.**

Tour forms, obligations, and risks: To travel on a tour, and to qualify for Tour Cancellation/Interruption Coverage, all tour members are required to sign and return a Release and Waiver Agreement and a Tour Member Participation Agreement prior to the beginning of a tour. **Any pre-existing physical, mental, or emotional disability that may require attention or treatment must be reported prior to the beginning of a tour.** Omitting important information, or altering the Release and Waiver Agreement, will render it and your Tour Cancellation/Interruption Coverage invalid, and could result in expulsion from a tour at your own expense. Please understand that to keep costs down, and because it may be unobtainable in any event, Rick Steves' Europe Through the Back Door, Inc. provides only limited protection up to the tour price (minus the deposit amount), and only in certain qualifying, unforeseen circumstances. RSE has no additional travel or health coverage to protect tour participants. Tour members intentionally assume the many risks inherent in European travel.

Participation: Although we want everyone to have a good time, it sometimes happens that someone participating in a tour can misbehave or do things that are incompatible with the safety, comfort or convenience of other members of the tour. In those circumstances we have the exclusive right and discretion, to expel someone (even you) from a tour at any time, without any claims or complaints by you against us.

All Rick Steves tours are physically active: This is an integral, essential part of the Rick Steves tour experience. Get in shape before you leave for Europe! On any Rick Steves tour you should be capable of fully and happily participating — **without any assistance** — in the following levels of activity:

1. Carry or roll your own luggage for up to 15 minutes over uneven pavement from the bus to the hotel (not applicable on 7-day city tours), then haul it up as many as five flights of stairs to reach your room.
2. Be comfortable on your feet for up to four hours walking and standing, both inside museums and outdoors in all weather conditions such as hot sun and rain.
3. Sleep with no (or inadequate) air conditioning and street noise in some hotels.
4. After orientation and transportation lessons, be able to navigate towns and cities on your own.

You'll want to pack light: Each tour member is allowed to bring just one airline-carry-on-size piece of luggage (approx. 21" x 14" x 9") plus a small day pack or shoulder bag. You will always carry your own bags from the bus to your room, which may include carrying it up several flights of steep stairs or walking 10-15 minutes to the hotel. Your Pre-Tour Planner includes tips for packing light and creatively.

No smoking is allowed on the bus, in hotel rooms or during group meals. Smokers may smoke only outdoors and downwind from the group.

Children under age 18 must room with and be accompanied on the tour by a parent or guardian, who is responsible for participating in all tour activities in which the child partakes.

The information provided during the tour is for your own personal enjoyment and not for professional use. Recording guide lectures for professional purposes and soliciting business from tour members while on tour or afterward is strictly prohibited.

Rick Steves' Europe Through the Back Door, Inc. is registered with the State of Washington as a provider of travel (#601-035-937-001).

Tour Cancellation/Interruption Coverage

Rick Steves' Europe Through the Back Door, Inc. ("RSE") knows that sometimes the best-laid plans go wrong. That is why, in certain circumstances, RSE will return some of your money to you if you cancel or interrupt your tour. We will do this not because we must, but purely as a courtesy for your benefit, and for the benefit of your traveling partner(s) or family member(s). For these purposes, we consider your traveling partner to be someone who shares the same accommodations with you. A family member is your spouse, a step-child, or your blood relative in the first degree.

Note: this coverage is not intended as a substitute for comprehensive travel and health insurance.

To qualify for Tour Cancellation/Interruption Coverage, all tour members are required to sign and return a Release and Waiver Agreement and a Tour Member Participation Agreement prior to the beginning of a tour. **Any pre-existing physical, mental, or emotional disability that may require attention or treatment must be reported prior to the beginning of a tour.** Omitting important information, or altering the Release and Waiver Agreement, will render it and your Tour Cancellation/Interruption Coverage invalid, and could result in expulsion from a tour at your own expense.

Once your deposit refund date has passed, we cannot refund your deposit money under any circumstance. However, we may refund to you a portion of your tour payment if you cancel your reservation for a qualifying unforeseen medical or family emergency, as outlined below, before the tour begins. The maximum possible refund if you cancel your reservation before the first day of the tour for a qualifying reason is your tour price, less the \$400 per person deposit.

On the day the tour begins, or any day thereafter, if you withdraw from the tour for a qualifying, unforeseen medical or family emergency as outlined below, RSE will refund to you \$75 per person for each missed day. (If you withdraw from the tour for a non-qualifying reason, there will be no refund possible.)

Qualifying Medical or Family Emergencies

RSE will refund a portion of your tour payment only upon the following qualifying unforeseen medical or family emergency events (excluding in all cases circumstances described under "Exceptions to the Refund Policy"). An event is "unforeseen" if it first occurs less than 60 days prior to your tour's start date, or while on tour.

1. You, your travel partner or a family member dies or suffers an unforeseeable and disabling injury or illness requiring hospitalization or urgent medical care prior to joining or while on tour.
2. You, your travel partner or family member suffers a certifiable personal disaster (such as your home floods or burns down, or you are a victim of a serious crime) necessitating a change in travel plans.
3. You or your spouse are called into active military service or have leave revoked.

Exceptions to our Refund Policy

RSE will not refund your tour payments in any amount under these circumstances:

1. Carrier-related delays, including those caused by bad weather, labor disputes, civil unrest or mechanical problems.
2. Personal problems or difficulties that are not medically disabling.
3. Business problems or emergencies.
4. Governmental obligations or requirements related to subpoenas, summons, jury duty or lawsuits, war, terrorism or the Immigration and Naturalization Service.
5. Your inability to obtain a passport or visa or other travel-related document.
6. Self-inflicted injury or harm.
7. Problems related to alcohol or substance abuse.
8. Personal injuries caused by high-risk personal activities such as skydiving, racing or bungee cord jumping.
9. Incomplete Release and Waiver or Tour Participation Agreements.
10. Non-qualifying reason.

Refund Requests

If you need to cancel your tour reservation you must notify RSE immediately.

If you request a refund of your tour payment because of an unforeseen **illness or injury**, we require you to provide us with a letter from your attending physician, typed on the physician's letterhead, verifying the specific reason given for advice against traveling. This letter must be faxed (425-771-0833), or mailed (PO Box 2009, Edmonds WA 98020), to the attention of the Tour Department Manager. Any information provided by your physician will be maintained in the utmost privacy. If you request a refund of tour payments because you have been a victim of a **crime, flood, fire or accident**, you must provide us with a copy of a pertinent police, fire department or investigative report.

If you should need to cancel your tour reservation due to the unforeseen **loss of your job**, we will refund your tour payment (minus the non-refundable deposit) if you notify us at least 30 days before your tour's departure date. We will require a letter signed by your employer specifying the date of termination, typed on the company's letterhead (including contact information). This must be provided to RSE prior to your tour start date. A refund check will be sent to you upon verification of the information.

A Final Word

This documents RSE's plan for providing partial refunds of tour payments in certain events. However, our willingness to make these limited refunds is no substitute for comprehensive travel and health insurance to cover possible additional costs (airline tickets, loss of luggage, trip delay, medical evacuation, etc.).

Although travel is usually fun and safe, travel, by its nature, always involves some risks that you or RSE will not anticipate. **You may wish to purchase separate travel and health insurance to provide yourself the optimum protection from unanticipated medical and travel difficulties.**